

Kentucky Association of Social Work Educators
Constitution

I. Name:

Kentucky Association of Social Work Educators, Inc.

II. Purpose:

To enhance the quality of social work education by:

- (1) Promoting a better understanding and communication among social work educators, and between social work educators and social work practitioners, and between social work educators and social work students.
- (2) Facilitating the coordination and linkages of social work education programs within the state of Kentucky.
- (3) Advocating the professional interests of social work educators and of the social work profession.

III. Membership:

Membership shall be open to all persons who are directly involved in the academic education of social workers and those directly, and/or primarily involved in the experiential education of social work practitioners; persons who are currently pursuing degrees in social work as full-time students may have voting membership with the number of student members limited to two from each undergraduate and two from each graduate social work program.

Organization and Structure shall consist of:

IV. Officers

President
Vice-President
Secretary
Treasurer

V. Functions of Officers:

President

Duties: The President shall

- (1) call and preside at all meetings
- (2) appoint ad hoc committees
- (3) Serve as an ex-officio voting member of all committees
- (4) Serve as chairperson of Executive Committee

Vice-President

Duties: The Vice-President shall

- (1) function in the absence of the President
- (2) serve as chairperson of the Education/Advocacy Committee
- (3) serve as a member of the Executive Committee
- (4) learn the responsibilities and functions of the office of President so that he/she may assume that office during the next academic year

Secretary

Duties: The Secretary shall

- (1) assume responsibility for all records and official correspondence
- (2) record and distribute minutes of all executive and business sessions
- (3) serve as a member of the Executive Committee

Treasurer

Duties: The Treasurer shall

- (1) be responsible for receiving & disbursing all funds and maintaining financial records
- (2) serve as chairperson of the Membership Committee
- (3) serve as a member of the Executive Committee

VI. Tenure of Office:

All officers shall serve for one year or until successors are elected. The President shall serve as a voting member of the Executive Committee for the year following his/her tenure as President.

VII. Executive Committee:

Shall consist of all officers of the organization and four members at large.

The Executive Committee shall consist of all officers of the organization, the immediate past president, and four members at large.

VIII. Functions of the Executive Committee

The Executive Committee shall

- (1) plan programs
- (2) establish procedures
- (3) recommend policy to the membership
- (4) fill any vacancies that occur during the regular term of the Executive Committee
- (5) appoint appropriate committees and assist the President in the selection of ad hoc committees

IX. Selections:

Time

Officers and members at large shall be elected at the last spring meeting of each year.

Procedures

Officers and members at large shall be elected from a list submitted by the Nominating Committee and from nominations from the floor. Officers and members at large shall be elected by a simple majority.

X. Meetings:

Meetings shall be held at least twice a year at the place and time designated by the Executive Committee utilizing suggestions by the membership.

XI. By-Laws:

The final authoritative body regarding policy shall be the membership. By-Laws shall be adopted by a simple majority of members present.

XII. Committees:

Shall be appointed by the President, with consultation of the Executive Committee needed.

Ad Hoc Committees shall be appointed by the President.

Chairpersons of the Nominating Committee, the Membership Committee, and the Education/Advocacy Committee shall appoint members chosen from the membership at large.

XIII. Amendment of the Constitution:

The Constitution may be amended by two-thirds vote of the membership and after notice of not less than one month has been given.